TOWN OF BAR NUNN

1500 Palomino Ave., Bar Nunn, Wyoming

TOWN COUNCIL

MEETING MINUTES

Tuesday, October 20, 2026- 7:00 P.M.

1500 Palomino Avenue,

Bar Nunn, Wyoming

1) **Roll Call**: Mayor Peter Boyer called the meeting to order on Tuesday, October 20, 2026, at 7:00 p.m. The roll was called, which determined the presence of a quorum.
Present: Mayor, Peter Boyer. Councilmembers: Joy Shain, and Matt Boyles.
Excused: Councilmembers: Tim Ficken, and Dan Sabrosky

2) **Pledge of Allegiance**: The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.

3) **Public Hearing – Smart Meter Replacement Project and Application for a $1.4 Million Drinking Water State Revolving Fund Loan**: Mayor recessed the regular Council meeting and opened the public hearing. Head of Public Works Dustin Smart read his written statement regarding the meter replacement plan and proposed SRF funding. He explained that the current budget includes funds for meter replacement and that most existing meters have exceeded their 20-year life expectancy. Aging meters can leak, fail, and inaccurately measure usage, resulting in lost revenue and increased maintenance costs. Replacement parts for the older meters are no longer available. The proposed Sensus meters would integrate with the Town's existing automated metering infrastructure. Mr. Smart described their ability to retain usage data for up to six months, assist with billing disputes and leak detection, and provide pressure and temperature data for system monitoring. Residential meters would also allow remote shutoff and restoration of service. He reported that the project qualifies for consideration as a green project under the SRF program and that, if approved, funding would reduce the need to use existing water reserves. His written statement, entitled "Public Hearing — Bar Nunn Meter Replacement Plan," dated October 20, 2026, is attached to these minutes as *Attachment A* and made part of the public hearing record. Mayor Boyer called three times for comments in favor of the project and loan application and three times for comments in opposition. No public comments were offered. Mayor Boyer closed the public hearing.

4) **Reconvene Regular Council Meeting**: Mayor Boyer reconvened the regular Council meeting.

5) **Minutes of October 6, 2026:** Moved by Joy Shain, seconded by Matt Boyles. The motion carried without dissent to approve the minutes of October 6, 2026.

6) **Payables List for October 20, 2026:** Moved by Matt Boyles, seconded by Joy Shain. The motion carried without dissent to approve the payables list of October 20, 2026.

7) **Financial Statements for the Period Ending September 2026:** Moved by Joy Shain, seconded by Matt Boyles, and carried without dissent to approve the financial statements for the period ending September 2026.

8) **Resolution 2026-22: "RESOLUTION DIRECTING THE ENROLLMENT OF ALL BAR NUNN LAW ENFORCEMENT OFFICERS IN THE WYOMING STATE RETIREMENT SYSTEM."** Moved by Matt Boyles, seconded by Joy Shain, and carried without dissent to approve Resolution 2026-22.

9) **Attorney's Report:** A written report was submitted. Attorney Pat Holscher was present for questions or comments from the Council. Holscher reported that an attachment to the employee handbook remained to be drafted. He outlined an approach incorporating elements of city and town ordinance requirements to provide additional protection for municipal employees and indicated he would proceed unless directed otherwise. Recent animal ordinance enforcement matters demonstrated a need to clarify procedures and responsibilities among the Town, City of Casper, and Metro Animal Services. He stated that a meeting with the Mayor, Police Chief, and appropriate

Casper and Metro representatives would be arranged. In response to his question concerning the SRF application, Mayor Boyer and Dustin Smart confirmed that the Council had previously approved the application and that the public hearing was an additional step in the funding process.

10) **Engineer's Report:** A written report was submitted. Engineer Enrique Jimenez was present to answer questions or comments from the Council.

11) **Police Department Report:** A written report was submitted. Police Chief Steve Sheridan reported on the addition of a second part-time officer and ongoing casework. He reported 26 cases, with four closed, and noted that several major cases would require additional time. Mayor Boyer expressed appreciation for the department's work and the contributions of its personnel.

12) **Fire Department Report:** A written report was submitted. Interim Fire Chief Dan Busch announced that the department would hold its haunted house October 29–31 in response to community interest. Admission would be $5 for ages 11 and under and $10 for ages 12 and over. Event information and prices would be posted on Facebook.

13) **Public Works Report:** A written report was submitted. Head of Public Works Dustin Smart had no additional items beyond the meter replacement presentation provided during the public hearing.

14) **Parks & Rec Report**: A written report was submitted on behalf of Parks & Rec Coordinator Tyler Martin. Clerk-Treasurer Kalista Schwarzrock reported that the Trunk or Treat and Indoor Fall Festival would be held Saturday, October 31, from 1:00–3:00 p.m. A jack-o'-lantern carving contest was planned, with donations from local businesses being collected for a prize basket to highlight those businesses. The goal was to recruit 20 trunks; approximately five had signed up at the time of the report. Candidates running for office were encouraged to participate as a community outreach opportunity. Volunteers were also needed to operate carnival games and assist with setup and cleanup. Recruitment was underway through the Parks & Rec Facebook page, and a flyer would be posted.

15) **Petitions and Public Comment:** Mayor Boyer opened the public comment period.
Resident Mike Schoolcraft questioned the cost and use of the bus shelter near Town Hall, stating that children appeared to wait in vehicles rather than use the shelter. He suggested considering additional parking instead of constructing more shelters. Mayor Boyer asked Clerk-Treasurer Schwarzrock to clarify the shelter's cost and funding. Clerk-Treasurer Schwarzrock reported that the shelter itself cost approximately $11,000 and was almost entirely funded through two Wyoming Community Gas distributions and a grant.
Mr. Schoolcraft also raised concerns about faded lane markings and insufficient turn arrows at the southbound I-25 entrance near Love's. He described an encounter with an oncoming vehicle and requested improved markings to reduce the risk of a collision. Town officials noted that the location is outside Town jurisdiction and agreed to contact WYDOT regarding the concern.
Representative Bill Allemand, House District 58, discussed concerns about the proposed closure of the Midwest school and asked Councilmembers to gauge community interest in a charter school in Bar Nunn. He also presented the possibility of a separate rural school district involving Midwest, Bar Nunn, Poison Spider, and Alcova. Attorney Holscher discussed school building ownership, facility disposition, and the experience of Mills in supporting the establishment of a charter school. He explained that forming a school would require a community effort and suggested contacting those involved with the Mills charter school for guidance. Mayor Boyer indicated that the Town would seek community input through a poll and, if sufficient interest existed, consider a community meeting and further review of legal and financial considerations. No formal action was taken.
Rozmaring Czaban, a Natrona County resident, thanked Town officials for agreeing to contact WYDOT and emphasized the Town's role in conveying residents' concerns. She also commented on Proposition 1 and property tax exemptions, expressing her view that the proposed exemption would not create the budget impacts being described. Her comments addressed differences between the 2025 and 2026 exemptions, the treatment of associated land and primary residences, and the absence of backfill funding.
There being no further comments, Mayor Boyer closed the public comment period.

16) **Council Business:**

A) **Regional Water Report – Dan Sabrosky**: The report was deferred due to Councilman Sabrosky's absence. Mayor Boyer requested that it be placed on the next agenda.

17) **Adjournment**: Moved by Matt Boyles, seconded by Joy Shain, and carried without dissent that the meeting of October 20, 2026, adjourned at 7:46 P.M.

Peter Boyer, Mayor

ATTEST: (seal)

Kalista Schwarzrock, Town Clerk-Treasurer

Attachment A
October 20, 2026 Council Meeting Minutes
Public Hearing on the Smart Meter Replacement Project and SRF Loan Application

Public Hearing
Bar Nunn Meter Replacement Plan
October 20, 2026

Mayor and Council:

As you may remember, during the budget discussions in March and April of this year, the decision was made to create a water meter replacement plan. The current budget has an earmark for this purpose. This project was discussed and decided because a majority of the existing water meters that are installed in the system now have exceeded their life expectancy of 20 years. The aging meters incur an unseen cost on the Town and the water enterprise fund. The old meters leak, break, malfunction and/or do not measure water flow accurately which results in lost revenue and increased maintenance costs to the Town. It is a financially sound decision to upgrade the existing water meters. This SRF funding, if approved, will provide the Town with much needed financial assistance for the planned upgrades to the entire meter system.

After the budget was approved in June with an earmark from our existing water fund, I began to research the available meters for our system. During this stage for this meter replacement plan, I discovered that there is federal EPA funding available from the Wyoming SRF for projects that qualify as green. The resolution to make the SRF application was decided by resolution earlier this year and has been prepared and submitted for initial review by the SRF office. This meter project qualifies as green because the newest meters from Sensus meet the standards set by the EPA to be categorized as smart meters. These meters measure water flow with sonic or magnetic flow sensors and have no moving parts that are prone to failure as was the case with the older mechanical analog meters. They retain usage data in their memory banks for up to 6 months which greatly assists in resolving disputed billing issues and pinpointing leaks on the customer side of the meter.

The Sensus ally meter is a residential class meter with a remote shutoff feature that can be controlled from the desktop dashboard of our Sensus system. It is available in ¾" and 1". The Cordonel meter is a commercial class meter available in different sizes starting at 1.5". Both of the meters have warranted life expectancy of 20 years and they are extremely accurate in measuring water flow in increments of .o1 of a gallon. They also measure the water pressure and water temperature right at the meter. In addition to the highly accurate usage info for accurate billing, the pressure data is sent to our existing AMI system and we will be able to build an accurate pressure profile of the entire water system using pressure measurements at every meter.

Respecfully,
Dustin Smart