



TOWN COUNCIL

MEETING MINUTES

Tuesday, September 15, 2026- 7:00 P.M.

1500 Palomino Avenue,

Bar Nunn, Wyoming

- 1) **Roll Call:** Mayor Peter Boyer called the meeting to order on Tuesday, September 15, 2026, at 7:00 p.m. The roll was called, which determined the presence of a quorum.  
**Present:** Mayor, Peter Boyer. Councilmembers: Tim Ficken, Dan Sabrosky, Joy Shain, and Matt Boyles.
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of September 1, 2026:** Moved by Tim Ficken, seconded by Joy Shain. The motion carried without dissent to approve the minutes of September 1, 2026.
- 4) **Payables List for September 15, 2026:** Moved by Joy Shain, seconded by Matt Boyles. The motion carried without dissent to approve the payables list of September 15, 2026.
- 5) **Financial Statements for the Period Ending August 2026:** Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve the financial statements for the period ending August 2026.
- 6) **Resolution 2026-21: "A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING FUND ON BEHALF OF THE GOVERNING BODY OF THE TOWN OF BAR NUNN, WYOMING, FOR THE PURPOSE OF REPLACING AGING WATER METERS WITH SMART METERS THROUGHOUT THE TOWN OF BAR NUNN'S WATER SYSTEM."** Moved by Tim Ficken, seconded by Joy Shain, and carried without dissent to approve Resolution 2026-21.  
Mayor Boyer explained that meter replacement was already included in the Town's five-year plan and that potential principal forgiveness could reduce the Town's costs. Approval authorized the application; the Town could accept or decline the financing after the terms were determined.
- 7) **StagePoint Credit Union Presentation – Scott Koenekamp:** Scott Koenekamp, Business Development Officer for StagePoint Credit Union, presented information on the institution and its public-entity banking services. He described its history, two Casper branches, approval to serve public entities, and protections for public deposits, including deposit insurance and pledged collateral for balances exceeding \$250,000. He outlined cybersecurity and business-continuity measures, interest-bearing operating accounts, online banking, payment services, money market accounts, certificates of deposit, and financial education and strategic planning assistance. Councilmember Sabrosky emphasized the distinction between deposit insurance limits and collateral pledged to protect municipal balances. No banking agreement was approved.

Following the presentation, Mayor Boyer discussed Hilltop Bank's recent service outage and its effect on payroll. Employees had been paid by paper check after the Town received confirmation that checks could be issued. The Council discussed establishing a secondary account with sufficient accessible funds for approximately 30 to 45 days of payroll and emergency expenses. Clerk Schwarzrock noted that wildland payroll could increase the amount needed. Councilmembers discussed interest-bearing checking or money market options that would allow the Town to issue checks during an interruption. Attorney Holscher advised that maintaining substantial cash on hand was discouraged and subject to strict controls. Mayor Boyer and the Town Clerk would research options and present them to the Council. No account was opened or transfer approved.

- 8) **Attorney's Report:** A written report was submitted. Attorney Pat Holscher was present for questions or comments from the Council. Mayor Boyer referred to the report's history of the bridle trail and advised that Town Engineer Ray Catellier would work with CEPI and the Attorney to prepare a study of the remaining trail and options for future Council consideration. Mr. Holscher also reported that municipal court would be held the following week concerning the dog-bite matter. No further attorney matters were discussed.
- 9) **Engineer's Report:** No written report was submitted. Town Engineer Ray Catellier, PE, reported that he had reviewed the bridle trail's history with CEPI survey manager Bill Fehringer. The original trail was a 40-foot-wide horse path around the original Town boundaries. Portions had since been vacated or converted to other easements, including utility easements. Mr. Catellier would identify the portions remaining as bridle trail and work with Attorney Holscher to provide recommendations and supporting information that the current or future Council could use without repeating the historical research.
- Mr. Catellier also discussed the State Revolving Fund application for smart-meter replacement. The application was due in early October, and a public hearing would be required before the April SLIB meeting. He would coordinate with the Clerk to schedule the hearing and meet advertising requirements. Principal forgiveness and low-interest financing could allow larger portions of the system to be replaced sooner. He noted that planning future replacement cycles for the approximately 20-year meters would help avoid the need to replace most of the system at once.
- 10) **Police Department Report:** A written report was submitted. Police Chief Steve Sheridan reported on ongoing human-trafficking training and advised that breathalyzer training was scheduled for September 23. He clarified that the conference referenced in his report would have no cost to the Town because the costs had been covered. Chief Sheridan discussed the need for a machine to produce professional identification cards for police, volunteer firefighters, code enforcement, and other Town personnel. He explained that laminated paper identification was inadequate outside Bar Nunn and that an appropriate printer could also accommodate access cards if the Town later changed its entry system. One option researched cost less than \$1,000 and included identification cards. Chief Sheridan would obtain information on three options for Council review. No purchase was approved.
- 11) **Fire Department Report:** A written report was submitted. Interim Fire Chief Dan Busch reported that the Department's heavy equipment was the only equipment currently deployed and remained in Texas. The deployment could be extended for another 14 days if personnel were available. No further discussion was held.
- 12) **Public Works Report:** A written report was submitted. Head of Public Works Dustin Smart provided the Council with the 2027 Drinking Water State Revolving Fund Intended Use Plan. He reported that the Town's smart-meter project ranked fifth on the statewide list and was included in the green project reserve category. He stated that the project could be eligible for significant loan forgiveness or zero-interest financing, depending on the funding determination.
- Mr. Smart also requested consideration of a sewer fee for RV dump stations serving customers outside Town limits. Love's had become a Town water and sewer customer and had asked whether additional fees would apply to its RV dumping facilities. Its sewer billing would be based on metered water use under the former Wardwell billing formulas, which would not account for wastewater brought in by traveling RVs. The Town nevertheless would incur regional wastewater treatment costs for that flow.
- Mr. Smart and Mr. Catellier discussed a proposed flat fee of \$150 per month per RV dump station, comparable to fees researched in Evansville and other communities. Mr. Catellier explained that RV wastewater is more concentrated than typical sewage. Metering at Love's lift station could measure the flow initially, but the station was designed to serve future adjacent development, which would complicate separating each customer's wastewater. The Council discussed using Love's usage records to review whether a flat fee adequately covered the Town's costs over time. The number of applicable dumping facilities would need to be confirmed. Mayor Boyer requested a proposed resolution and a comparison of fees from other municipalities for the next Council meeting. Discussion included allowing periodic review of the fee after sufficient operating data had been collected. Love's was expected to open October 8. No fee was adopted at this meeting.
- 13) **Petitions and Public Comment:**
- Mayor Boyer opened the public comment period.
- Resident Venus Childress commented on the proposed RV dump-station sewer fee for Love's. She suggested using Love's records of customer dumping activity to bill according to actual use, rather than relying solely on a

flat fee, so that charges would reflect the burden on the Town. Mayor Boyer explained that operating information covering both summer and winter would help evaluate the proposed fee. There being no further comments, Mayor Boyer closed the public comment period.

14) **Council Business:**

- A) **Regional Water Report – Dan Sabrosky:** Councilman Dan Sabrosky reported on HDR Engineering’s presentation of a water resource master plan commissioned by Regional Water. The study identified 58,407 acre-feet of combined storage, groundwater, and surface-water rights, compared with approximately 11,600 acre-feet used in 2025. Regional Water had also applied for an additional 2,000 acre-feet of storage, which would bring available rights to more than 60,000 acre-feet if approved by the State Engineer’s Office. Mr. Sabrosky noted that the extent and seniority of the existing rights helped explain why water restrictions had not been imposed despite drought conditions, while acknowledging that reduced river or reservoir inflows could affect future availability.
- B) **Transfer of Business License No. 2026-02 – Motor Power, Brian Sunwall, to Wallwork Truck Center, Jacob Timmons:** Moved by Tim Ficken, seconded by Joy Shain, and carried without dissent to approve the transfer of Business License No. 2026-02 from Motor Power, Brian Sunwall, to Wallwork Truck Center, Jacob Timmons.
- C) **Additional Council Business:** Mayor Boyer reported that trash had been left at the cardboard and plastic recycling area. He had directed Public Works to clean the area and install signs identifying the accepted materials. A reminder would also be included in the Town newsletter. He advised that continued misuse could result in removal of the recycling containers because of the additional cleanup costs to the Town. No formal action was taken.

- 15) **Executive Session – Legal Matter:** Mayor Boyer adjourned the regular council meeting and entered Executive Session at 7:49 p.m. Dan Sabrosky moved to enter executive session, Matt Boyles seconded, and the motion carried without dissent.
- 16) **Reconvene Regular Council Meeting:** Mayor Boyer reconvened the regular council meeting at 8:17 p.m.  
**Present:** Mayor, Peter Boyer. Councilmembers: Tim Ficken, Dan Sabrosky, Joy Shain, and Matt Boyles.  
No action was necessary.
- 17) **Adjournment:** Moved by Matt Boyles, seconded by Tim Ficken, and carried without dissent that the meeting of September 15, 2026, adjourned at 8:18 P.M.

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Peter Boyer, Mayor

ATTEST: (seal)

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Kalista Schwarzrock, Town Clerk-Treasurer