



TOWN COUNCIL

MEETING MINUTES

Tuesday, September 1, 2026- 7:00 P.M.

1500 Palomino Avenue,

Bar Nunn, Wyoming

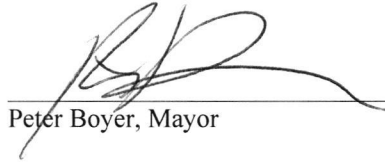
- 1) **Roll Call:** Mayor Peter Boyer called the meeting to order on Tuesday, September 1, 2026, at 7:00 p.m. The roll was called which determined the presence of a quorum.
Present: Mayor, Peter Boyer. Councilmembers: Tim Ficken, Dan Sabrosky, Joy Shain, and Matt Boyles
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of August 18th, 2026:** Moved by Tim Ficken and seconded by Dan Sabrosky. The motion carried without dissent to approve the minutes for August 18, 2026.
- 4) **Payables List for September 1, 2026:** Moved by Joy Shain and seconded by Matt Boyles. The motion carried without dissent to approve the payables list of September 1, 2026.
- 5) **Payables Review for August 2026:** Checks #34367- #34432, Direct Deposits #3799- #3853, EFTPS #10146457 & EFTPS #13425611, ACH #2610027- #2610032. Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve the Payables Review for August 2026.
- 6) **Attorney's Report:** A written report was submitted. Liz Grill presented the report on behalf of Town Attorney Patrick Holscher. Ms. Grill stated that a draft policy had been provided by the Fire Department and advised the Council that an arraignment on a dog-related citation was scheduled in Municipal Court for September 24, 2026. The Council also confirmed that the Bridle Trail matter was ready for a vote and should be placed on the next agenda.
- 7) **Engineer's Report:** Town Engineer Ray Catellier, P.E., reported that work was underway on the facility plan for the water meter grant. The plan was expected to be ready for Public Works Director Dustin Smart's input within the next few weeks and would help move the grant forward with the State for replacement of aging water meters. Mr. Catellier also reported that the road improvement project was being revised to include potential asphalt improvements.
- 8) **Police Chief Report:** A written report was submitted. Police Chief Steve Sheridan reported that he met with retired Judge Christensen regarding the proposed youth diversion program. Chief Sheridan stated that a Police Department-administered program appeared feasible and would allow eligible youth matters to remain within the community rather than enter the court system, subject to required recordkeeping. Chief Sheridan also discussed parking-related code enforcement complaints and proposed adding red markings for the prohibited parking area within 15 feet of fire hydrants and yellow curb markings near intersections. Fire hydrant markings would be prioritized, with other curb painting potentially completed the following summer. Chief Sheridan also reported that Krista had begun assisting with code enforcement.
- 9) **Fire Department Report:** A written report was submitted. Interim Fire Chief Dan Busch reported that the Department's wildland equipment had generated approximately \$270,000 during the season, including approximately \$151,000 generated by the dozer. The dozer remained assigned in Texas and was expected to continue for at least another 14 days, with a crew change planned. A brush truck also remained assigned in South Dakota. The Mayor noted the goal of paying off the dozer within its first year through wildland fire revenues.
- 10) **Public Works Report:** A written report was submitted. Public Works Director Dustin Smart reported that the Town's work for the Love's development was complete. The water meters had been installed, the fire hydrants were active, and Love's was now an active utility customer. Mr. Smart explained that the weight room would remain closed daily from

1:00 to 2:00 p.m. to provide staff with a dedicated cleaning period during the facility's operating hours. In response to a question regarding the fire hydrant near Howard Street and Harvey Avenue, Mr. Smart confirmed that other hydrants were located within the vicinity.

- 11) **Office Staff Report:** A written report was submitted. Deputy Clerk-Treasurer Tiffany Popp was present for questions or comments from the Council. No additional questions or comments were offered.
- 12) **Petitions & Public Comment:** Mayor Peter Boyer opened the floor for petitions and public comment. No public comment was offered.
- 13) **Council Business:**

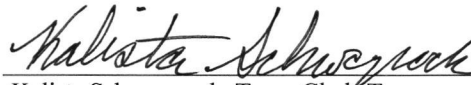
A) MPO Report – Tim Ficken: Councilman Ficken reported that contractor staffing shortages had delayed the Interstate 25 and Poplar Street projects. The Salt Creek Corridor Study was nearing completion and remained open for public comment. Councilman Ficken discussed the future replacement of the Wardwell bridge with Wyoming Department of Transportation staff and requested that its schedule be reviewed in light of traffic associated with the Love's development. He also reported that a multimodal path connecting Bar Nunn to Casper had been requested for inclusion in the regional trails program and Salt Creek Corridor Study. The proposed connection would improve pedestrian and bicycle access along Salt Creek Highway and beneath Interstate 25. Councilman Ficken also discussed a proposed continuous center turn lane on Salt Creek Highway beginning at Antelope Lane.

- 14) **Adjournment:** Councilwoman Joy Shain moved to adjourn the meeting. Councilman Matt Boyles seconded the motion. With no further business, the meeting adjourned at 7:18 p.m.


Peter Boyer, Mayor

ATTEST: (seal)




Kalista Schwarzrock, Town Clerk-Treasurer