



## TOWN OF BAR NUNN

1500 Palomino Ave., Bar Nunn, Wyoming

### TOWN COUNCIL

#### MEETING MINUTES

Tuesday, August 4, 2026- 7:00 P.M.

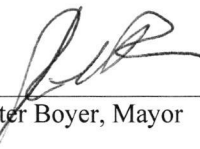
1500 Palomino Avenue,

Bar Nunn, Wyoming

- 1) **Roll Call:** Mayor Peter Boyer called the meeting to order on Tuesday, August 4, 2026, at 7:00 p.m. The roll was called which determined the presence of a quorum.  
**Present:** Mayor, Peter Boyer. Councilmembers: Tim Ficken, Dan Sabrosky, Joy Shain, and Matt Boyles
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of July 21<sup>st</sup>, 2026:** Moved by Joy Shain and seconded by Dan Sabrosky. The motion carried without dissent to approve the minutes for July 21, 2026.
- 4) **Payables List for August 4, 2026:** Moved by Tim Ficken, seconded by Joy Shain, and carried without dissent to approve the payables list of July 7, 2026.
- 5) **Payables Review for July 2026:** Checks #34277- #34366, Direct Deposits #3713- #3798, EFTPS #3005120, EFTPS #1482175, & EFTPS #24710659 ACH #2610020- #2610026. Moved by Matt Boyles, seconded by Dan Sabrosky, and carried without dissent to approve the Payables Review for July 2026.
- 6) **Attorney's Report:** A written report was submitted. Town Attorney Patrick Holscher noted that his report primarily addressed matters already discussed, including annexation. Council had no additional questions.
- 7) **Engineer's Report:** Town Engineer, Ray Catellier, P.E., was present for questions or comments from the Council. Mr. Catellier reported that bid opening for the Crosswalk Improvements Project was scheduled for August 5, 2026. Six to seven contractors attended the pre-bid meeting. A bid recommendation will be presented at the next Council meeting.
- 8) **Police Chief Report:** A written report was submitted. Police Chief Steve Sheridan was present for questions or comments from the Council. Chief Sheridan reported improvement in e-bike and e-motorcycle activity and noted that young riders have been responsive to community outreach. He clarified that applicable statutes remain in effect. Crime statistics have also been received from PSCC for review and future public communication.
- 9) **Fire Department Report:** A written report was submitted. Interim Fire Chief Dan Busch was present for questions or comments from the Council. Interim Chief Busch reported that the department's dozer completed its first deployment to the Aspen Fire. The deployment was approximately \$240,000, with an estimated return of approximately \$116,000 pending final repair invoices. Most repairs are expected to be covered under warranty, except for a window.
- 10) **Public Works Report:** A written report was submitted. Public Works Director, Dustin Smart, was present for questions or comments from the council. Mr. Smart requested an increase to the amount previously approved for the Generac generator at the Coleman Water Tank due to increased cost. Moved by Dan Sabrosky, seconded by Joy Shain, and carried without dissent to increase the previously approved amount for the Generac generator at the Coleman Water Tank from \$48,500 to an amount not to exceed \$50,000. Smart reported that traffic striping was expected to begin the following day, weather and equipment permitting. Love's anticipated an October 1 opening, and related water-system work was progressing. Council also briefly discussed future North Poplar Street underpass and turning-lane improvements.
- 11) **Office Staff Report:** A written report was submitted. Town Clerk Treasurer, Kalista Schwarzrock, was present for questions or comments from the council. Mrs. Schwarzrock requested authorization to transfer the \$495,532 fire engine

earmark from the Town's Wyoming CLASS investment account to the general operating fund to replenish funds used for the fire engine purchase. Moved by Tim Ficken, seconded by Joy Shain, and carried without dissent to approve the transfer of \$495,532 from the Fire Engine Earmark in the Town's Wyoming CLASS investment account to the General Fund.

- 12) **Petitions & Public Comment:** Mayor Peter Boyer opened the floor for petitions and public comment. Jan Schoolcraft addressed Council regarding the recent animal control work session and encouraged a deliberate approach to developing the program. She supported allowing the rescue organization time to establish operations in the auxiliary building while the Town develops position duties and qualifications, costs, fee schedules, impound and adoption procedures, and necessary code changes. No additional public comment was offered.
- 13) **Council Business:**
- A) E-Bike Discussion:** Council discussed the recent improvement in e-bike activity throughout the community following education and outreach efforts.
- B) Miscellaneous Business:** Councilman Tim Ficken reported that he had contacted the Wyoming Trails Alliance regarding resources for a youth bicycle safety and rules-of-the-road education event. Council discussed the possibility of coordinating an educational event with the upcoming FatFish Racing Bike Bash. Mayor Boyer suggested contacting Dan Foote as an additional resource. Councilman Ficken indicated he would continue working to identify resources for the educational component.
- 14) **Executive Session – Legal Matter:** Mayor Boyer adjourned the regular council meeting and entered Executive Session at 7:26 p.m. Joy Shain moved to enter executive session, Matt Boyles seconded, and the motion carried without dissent.
- 15) **Reconvene Regular Council Meeting:** Mayor Boyer reconvened the regular council meeting at 7:52 p.m. Tim Ficken moved to reconvene the regular council meeting, Matt Boyles seconded, and the motion carried without dissent. Roll call confirmed the presence of a quorum. No action was necessary.  
**Present:** Mayor, Peter Boyer. Councilmembers: Tim Ficken, Dan Sabrosky, Joy Shain, and Matt Boyles.  
No formal action was necessary.
- 16) **Adjournment:** Councilman Tim Ficken moved to adjourn the meeting. Councilwoman Joy Shain seconded the motion. With no further business, the meeting adjourned at 7:53 p.m.

  
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Peter Boyer, Mayor

ATTEST: (seal)



  
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Kalista Schwarzrock, Town Clerk-Treasurer