



TOWN COUNCIL

MEETING MINUTES

Tuesday, June 21, 2026- 7:00 P.M.

1500 Palomino Avenue,

Bar Nunn, Wyoming

- 1) **Roll Call:** Mayor Peter Boyer called the meeting to order on Tuesday, June 21, 2026, at 7:00 p.m. The roll was called, which determined the presence of a quorum.
Present: Mayor, Peter Boyer. Councilmembers: Tim Ficken, Dan Sabrosky, Joy Shain, and Matt Boyles.
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of July 7, 2026:** Moved by Joy Shain, seconded by Dan Sabrosky. The motion carried without dissent to approve the minutes for July 7, 2026.
- 4) **Payables List for July 21, 2026:** Moved by Dan Sabrosky, seconded by Joy Shain. The motion carried without dissent to approve the payables list of July 21, 2026.
- 5) **Financial Statements for the Period Ending June 2026:** Moved by Dan Sabrosky, seconded by Joy Shain, and carried without dissent to approve the financial statements for the period ending June 2026.
- 6) **Third and Final Reading of Ordinance 2026-03: "AN ORDINANCE ADOPTING TITLE 8-7-G AND TITLE 8-7-H"** Mayor Boyer advised that additional discussion with Robert McMurray was needed before proceeding with the third and final reading of the proposed Urban Agriculture ordinance. The Council briefly discussed scheduling a special meeting following consultation with Mr. McMurry. Moved by Dan Sabrosky, seconded by Joy Shain, and carried without dissent to table the third and final reading of Ordinance 2026-03.
- 7) **Third and Final Reading for Ordinance No. 2026-05: "ORDINANCE MAKING CERTAIN AMENDMENTS TO TITLE 2."** Town Attorney Pat Holscher reviewed the proposed ordinance in detail, explaining the statutory provisions governing the appointment and removal of department heads for Wyoming municipalities. He explained the distinction between state law applicable to cities and towns, noting that Bar Nunn's ordinance provides additional protections by limiting removal of department heads to instances of incompetence or neglect of duty and preserving the employee's right to appeal through an independent hearing process under the Wyoming Administrative Procedures Act.

Mr. Holscher further explained that during the first year following a mayoral election, the ordinance requires any removal of a department head to be considered by the Town Council rather than solely by the Mayor. Mayor Boyer opened the floor for public comment specific to the ordinance.

Mike Schoolcraft asked several questions regarding the protections afforded to department heads following a mayoral election and whether a future mayor could remove a department head without Council approval. Mr. Holscher clarified that department heads may only be removed for cause, with Council involvement as provided by ordinance, and that any affected employee would have the opportunity to appeal the decision before an independent panel.

Venus Childress identified a typographical error within the ordinance referencing the "City of Mills" instead of the "Town of Bar Nunn." She also inquired about the composition of an appeals panel. Mr. Holscher explained that the appeals panel would generally consist of three to five impartial members appointed by the Town Council or agreed upon by the parties and would not be required to consist of Bar Nunn residents.

There being no further public comment, Mayor Boyer closed the public comment period for Ordinance 2026-05. Moved by Joy Shain, seconded by Dan Sabrosky, and carried without dissent to approve the third and final reading of Ordinance 2026-05, as amended to correct the typographical error replacing "City of Mills" with "Town of Bar Nunn."

- 8) **Appointment: Interim Fire Chief:** Mayor Boyer advised that, following the resignation of Fire Chief Eugene Zahara, Dan Busch had been interviewed and recommended to serve as Interim Fire Chief while the Town evaluates future department needs. Moved by Dan Sabrosky, seconded by Matt Boyles, and carried without dissent to appoint Dan Busch as Interim Fire Chief.
- 9) **Oath of Office: Interim Fire Chief – Dan Busch:** Mayor Boyer administered the Oath of Office to Interim Fire Chief Dan Busch.

Visit Casper – Dan Foote: Following the Oath of Office, Mayor Boyer recognized Visit Casper Board Representative Dan Foote, who provided the Council with a quarterly tourism update. Mr. Foote reported that tourism remains Wyoming's second-largest industry, generating approximately \$292 million in state and local tax revenue while supporting approximately 34,000 jobs statewide. He advised that local lodging bookings experienced only a slight decline during May before increasing again in June despite additional hotel rooms entering the market.

Mr. Foote further reported that the College National Finals Rodeo has been secured in Casper for an additional ten years, representing an estimated \$29 million annual economic impact to the community. He noted that approximately 6,600 people attended the recent Fourth of July celebration at the Ford Wyoming Center, including visitors from seventeen states. Mr. Foote also advised that Visit Casper reinvested more than \$800,000 into the community during the past fiscal year through sponsorships and grants and announced that additional destination development funding will soon be available for community events and projects.

- 10) **Attorney's Report:** A written report was submitted. Attorney Pat Holscher was present for questions or comments from the Council. Mr. Holscher reported that the Industrial Siting Council continues to evaluate impact funding associated with the Dinosolar project and noted that approximately sixty percent of the funds designated for unmitigated impacts remain unallocated. He advised that the City of Cheyenne recently requested additional impact funding due to inflationary costs, and the Industrial Siting Council indicated it is willing to consider similar adjustments for previously awarded grants.

Mr. Holscher further reported that Dinosolar continues negotiations with Rocky Mountain Power regarding agreements to purchase power generated by the project and advised that no finalized power purchase contracts have been executed at this time.

Mr. Holscher also reported that the Dutchman Solar Project has petitioned to reduce the boundaries of its project, indicating the development may proceed over a longer timeframe than originally anticipated. He advised the Council that this may result in corresponding adjustments to future project timelines and impacts.

- 11) **Engineer's Report:** No written report was submitted. Town Engineer Ray Catellier, PE, was present for questions or comments from the Council. Mr. Catellier reported that the pre-bid meeting for the crosswalk project had been postponed due to limited contractor interest. He advised that the pre-bid meeting and bid opening would be rescheduled to allow additional time for contractors to review the project and submit bids. Mr. Catellier noted that, if sufficient interest is not generated, the Town has the option of delaying the project until later in the year when contractors begin preparing for the next construction season.
- Mr. Catellier also reported that he is compiling information regarding the surveying and engineering requirements associated with potential future annexation. He advised that he is preparing a summary outlining the engineering considerations involved and will provide the information to the Mayor, Council, and staff in advance of the upcoming work session to assist with future discussions.

- 12) **Police Department Report:** A written report was submitted. Police Chief Steve Sheridan was present for questions or comments from the Council.

Chief Sheridan reported that the Bar Nunn Police Department has launched its official Facebook page to

improve communication with residents by providing timely updates on department activities, public safety concerns, and community events.

Chief Sheridan discussed recent animal control concerns involving Heroes Legacy Rescue and Transport and advised that, following discussions with the organization, he believed there was an opportunity to develop a partnership that would benefit both the Town and local animal welfare efforts. He explained that a Town-owned building adjacent to the Police Department may be suitable for future animal control operations and requested that the Council consider scheduling a work session to discuss the concept further.

At the Mayor's invitation, Rebecca Cunha, founder of Heroes Legacy Rescue and Transport, addressed the Council. Ms. Cunha explained that her nonprofit organization is a foster-based animal rescue that transports dogs from high-risk shelters and places them in foster homes until adoption. She stated that she was unaware her rescue activities conflicted with Town ordinances, emphasized that she had not intended to operate a kennel within the Town, and expressed her desire to partner with the Town to assist with local animal control efforts. The Council discussed the potential benefits and logistical considerations of partnering with Heroes Legacy Rescue and Transport, including the possible use of a Town-owned building and the development of a formal agreement outlining responsibilities. Mayor Boyer directed that a work session be scheduled to continue discussions.

Chief Sheridan also reported that complaints involving e-bikes and e-motorcycles have become a significant public safety concern. He explained that the applicable regulations are established under Wyoming law and that the Department's initial focus is on educating riders and parents before enforcement becomes necessary. He announced that a community informational meeting would be held on July 29, 2026, at Town Hall.

Chief Sheridan concluded his report with a staffing update, advising that the Department continues to experience difficulty recruiting qualified part-time officers. He reported that the Department is pursuing funding through the COPS Hiring Program and requested an opportunity to discuss a potential departmental reorganization to improve staffing, scheduling, and police coverage as the community continues to grow.

- 13) **Fire Department Report:** A written report was submitted. Interim Fire Chief Dan Busch was present for questions or comments from the Council.

Chief Busch reported that the Fire Department currently has sixteen active members and one applicant undergoing a background investigation. He also advised that several seasonal firefighters recently completed S-130 and S-190 Wildland Firefighter training, and that one firefighter is preparing to complete Firefighter II and Fire Instructor I certifications.

Chief Busch provided an update on Department apparatus, advising that the Department's ambulance remains at Renegade Repair in Glenrock, while Rescue 11 has been repaired and returned to service. He also reported that the Department is pursuing grant funding through the Wyoming Health Transformation Program for a replacement ambulance and additional emergency medical equipment.

Chief Busch concluded his operational report by providing an update on the Department's wildland fire program. He advised that Brush 11 remains assigned to a severity assignment in Laramie, Dozer 11 recently deployed to the Aspen Acres Fire in Colorado, and reimbursement requests for several completed assignments are pending submission.

Chief Busch then presented a proposed reorganization of the Fire Department intended to distribute administrative and operational responsibilities among multiple leadership positions while supporting the Department's transition toward a sustainable combination fire service. The proposal established the positions of Division Chief of Administration, Division Chief of Operations, Captain of Training, Captain of EMS, and Captain of Fire Operations. Chief Busch explained that the reorganization would improve operational continuity, strengthen leadership development, and remain within the funding previously allocated for Fire Department administration.

Mayor Boyer expressed his support for the proposed organizational structure, noting that he had discussed the concept with Interim Fire Chief Busch and former Fire Chief Eugene "Sonny" Zahara. The Council discussed the proposal and agreed that distributing leadership responsibilities among multiple officers would strengthen the Department and better prepare it for future growth.

Mayor Boyer proposed a resolution establishing the following monthly stipend schedule for Fire Department leadership positions:

- Fire Chief – \$3,000 per month (\$36,000 annually)
- Division Chief of Administration – \$1,500 per month (\$18,000 annually)
- Division Chief of Operations – \$1,500 per month (\$18,000 annually)
- Captain of Training – \$1,000 per month (\$12,000 annually)
- Captain of EMS – \$1,000 per month (\$12,000 annually)
- Captain of Fire Operations – \$1,000 per month (\$12,000 annually)

Moved by Dan Sabrosky, seconded by Joy Shain, and carried without dissent to approve the proposed resolution establishing the monthly stipend schedule for Fire Department leadership positions.

Public Works Report: A written report was submitted. Head of Public Works Dustin Smart was present for questions or comments from the Council.

Mr. Smart provided an update on the Town's upcoming lead and copper sampling program, advising that sampling will be conducted this summer in accordance with EPA requirements. He explained that additional qualifying properties have been identified to ensure the Town obtains the required number of samples.

Mr. Smart then presented the Sourcewell quote for the purchase of a replacement Vactor 2100i vacuum truck through Joe Johnson Equipment utilizing previously approved State Revolving Fund financing.

Mayor Boyer proposed a resolution authorizing the purchase of one (1) Vactor 2100i vacuum truck through the Sourcewell cooperative purchasing program from Joe Johnson Equipment in an amount not to exceed \$700,000.

Moved by Dan Sabrosky, seconded by Matt Boyles, and carried without dissent to approve the proposed resolution.

Mr. Smart next presented quotes for the purchase of emergency backup generators for the Town's water storage tank and booster station utilizing previously awarded Wyoming Department of Homeland Security grant funding.

Mayor Boyer proposed a resolution authorizing the purchase of one (1) Generac Protector 130-kilowatt liquid-cooled generator for the water storage tank in the amount of \$66,000.

Moved by Joy Shain, seconded by Matt Boyles, and carried without dissent to approve the proposed resolution.

Mayor Boyer proposed a resolution authorizing the purchase of one (1) Generac Protector 40-kilowatt liquid-cooled generator for the booster station in the amount of \$48,500.

Moved by Dan Sabrosky, seconded by Joy Shain, and carried without dissent to approve the proposed resolution.

Councilwoman Joy Shain asked several questions regarding the Town's lead and copper sampling requirements. Mr. Smart explained the EPA's sampling criteria and advised that additional qualifying properties have been identified should participation from selected residences be insufficient.

14) Petitions and Public Comment:

Mike Schoolcraft congratulated Dan Busch on his appointment as Interim Fire Chief and wished him success in his new role.

Mr. Schoolcraft then asked for clarification regarding the legality of two members of the same family running simultaneously for election to the Town Council. Town Attorney Pat Holscher responded that there is nothing in Wyoming law prohibiting family members from running for election at the same time and advised that any conflict would arise only if one family member were supervising another as an employee.

There being no further comments, Mayor Boyer closed the public comment period.

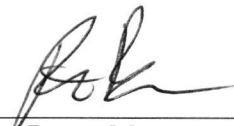
15) **Council Business:**

A) **Regional Water Report:** Councilman Dan Sabrosky reported that regional water supplies remain stable and that no water restrictions are anticipated at this time. He also provided an update on ongoing efforts to secure additional long-term water resources through amendments to existing agreements.

B) **Rebecca & James Cunha – Animal Control Discussion:** Mayor Boyer noted that this item was discussed earlier in the meeting during the Police Department Report. No further discussion or action was taken.

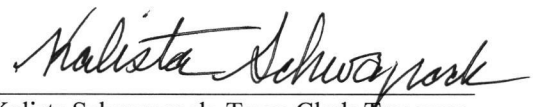
16)

Adjournment: Moved by Joy Shain, seconded by Matt Boyles, and carried without dissent that, there being no further business for the meeting of July 21, 2026, adjourned at 8:03 P.M.



Peter Boyer, Mayor

ATTEST: (seal)



Kalista Schwarrock, Town Clerk-Treasurer