



TOWN COUNCIL

MEETING MINUTES

Tuesday, January 20, 2026- 7:00 P.M.

1500 Palomino Avenue,

Bar Nunn, Wyoming

- 1) **Roll Call:** Mayor Peter Boyer called the meeting to order on Tuesday, January 20, 2026, at 7:00 p.m. The roll was called, which determined the presence of a quorum.  
**Present:** Mayor, Peter Boyer. Councilmembers: Dan Sabrosky, Tim Ficken, and Tyler Martin.
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Appointment - Council Seat Vacancy:** After much consideration, the council determined unanimously that the council seat appointment be extended to Joy Shain. Moved by Steven Clark, seconded by Tim Ficken, and carried without dissent to approve the council appointment to Joy Shain.
- 4) **Oath of Office - Council Member:** Mayor Peter Boyer administered the Oath of Office for Joy Shain.
- 5) **Minutes of January 6, 2026:** Moved by Tim Ficken, seconded by Tyler Martin. The motion carried without dissent to approve the minutes for January 6, 2026. Joy Shain abstained from the vote as she had not yet been appointed to her position during the period covered by the minutes.
- 6) **Special Session Minutes of January 16, 2026:** Moved by Dan Sabrosky, seconded by Tim Ficken. The motion carried without dissent to approve the special session minutes for January 16, 2026. Joy Shain abstained from the vote as she had not yet been appointed to her position during the period covered by the minutes.
- 7) **Payables List for January 20, 2026:** Moved by Tim Ficken, seconded by Tyler Martin. The motion carried without dissent to approve the payables list of January 20, 2026.
- 8) **Financial Reports: Balance Sheet, Detailed Income Statement & Trial Balance for the period ending December 2025:** Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve the Financial Reports for the period ending December 2025.
- 9) **First Reading of Ordinance 2026-01: "AN ORDINANCE ADOPTING THE 2024 INTERNATIONAL RESIDENTIAL CODE":** Legal Counsel Pat Holscher advised the Council regarding the adoption of the 2024 International Residential Code (IRC), noting that the current draft mirrors the City of Casper's version. Mr. Holscher cautioned that Casper's code is more expansive than other local municipalities and recommended that the Council review options to opt out of certain provisions before the second and third readings. Councilmember Dan Sabrosky expressed concerns regarding overly punitive enforcement and the financial impact of stringent requirements, specifically citing electrical conduit standards. To ensure consistency and ease of inspection, the Council discussed aligning the Town's code more closely with the Town of Mills, given the existing Memorandum of Understanding (MOU) between the two entities.

Chief Zahara informed the Council that digital access to the full suite of international codes would be provided to members for further review. It was noted that while the Town must adopt certain building, fire, and mechanical codes to maintain "home rule" jurisdiction, the Council retains the authority to modify or scale

back specific provisions. Mayor Peter Boyer concluded the discussion by stating that a formal work session would be scheduled to refine the code requirements prior to final adoption. Moved by Tyler Martin, seconded by Tim Ficken, and carried without dissent to approve the First Reading of Ordinance 2026-01.

- 10) **Resolution 2026-09: “A RESOLUTION AUTHORIZING SUBMISSION OF A WYOMING COMMUNITY GAS GRANT REQUEST FOR THE TOWN OF BAR NUNN, WYOMING”:** Moved by Tim Ficken, seconded by Joy Shain, and carried without dissent to approve Resolution 2026-09.
- 11) **Attorney’s Report:** A written report was submitted. Attorney Patrick Holscher was present for questions or comments from the Council. Mr. Holscher emphasized the necessity of a dedicated work session regarding building codes, advising the Council to review the various versions adopted by neighboring municipalities to determine which specific provisions best suit the Town. The Council discussed recent regional law enforcement activity, including the potential migration of vagrancy-related issues from Casper and a recent high-speed pursuit that traversed Bar Nunn and Salt Creek Highway before concluding in Mills.
- 12) **Engineer’s Report:** Town Engineer Ray Catellier, PE, was present to answer questions or comments from the Council. Mr. Catellier reported that fiber optic installation commenced today on Zuni. Following a meeting with the installer, a three-week installation window is anticipated, followed by a one-week period for Visionary to finalize connections. Mr. Catellier noted a positive meeting with the contractor, who committed to meticulous landscaping restoration. To protect both the town and the contractor, video evidence is being recorded of all yards and properties prior to work to address potential damage claims or pre-existing conditions.

Mayor Peter Boyer introduced a conceptual proposal from Robert McMurry regarding a residential development west of town, situated between Zuni and McMurray Boulevards. The project outlines approximately 32 to 39 lots ranging from 1.5 to 4 acres. Ray Catellier clarified previous discussions with a representative, noting that the current R-5 (Mobile Home) zoning does not support the developer’s interest in "urban agriculture" uses, such as keeping chickens or horses.

Council discussed the potential for creating a new "Urban Agriculture" zoning classification to accommodate larger "ranchette" style lots. Members expressed interest in the development as a buffer against high-density growth and noted its potential for high market demand. Attorney Pat Holscher confirmed that the parcel lies within municipal boundaries and that the town has the authority to draft specific zoning requirements.

- 13) **Police Department Report:** A written report was submitted. Interim Police Chief, Steve Sheridan was present for questions or comments from the Council. Chief Steve Sheridan provided an update regarding the acquisition of departmental vehicles, emphasizing the need for timely action due to an impending 18-month production backlog at Ford. He presented two primary options: a base model via SourceWell for approximately \$49,000 (excluding upfitting) and a "rapid deployment" Ford Interceptor for approximately \$59,900, which includes most necessary equipment such as lights and cages. Chief Sheridan recommended against Dodge vehicles due to documented reliability issues in neighboring jurisdictions. He also noted that mobile and handheld radios have been secured through SourceWell, avoiding the need for a separate bid process for those items.

The Chief also reported on the newly formed Community Involvement Board, noting that the first meeting is scheduled for January 26 with approximately ten participants. While current membership does not yet represent every segment of the community, the board will adjust as more residents volunteer. Council members expressed appreciation for the transparency and the rapid implementation of this priority.

Councilman Tyler Martin moved to authorize a call for bids to purchase no more than two 2025–2026 Ford Explorer Interceptors for the Police Department. The motion was seconded by Councilwoman Joy Shain and carried without dissent to call for bids for the Police Department vehicles.

- 14) **Fire Department Report:** A written report was submitted. Fire Chief, Eugene Zahara was present to answer questions or comments from the Council. Chief Zahara reported that the State Department of Forestry has officially confirmed Dave Potter’s status as an Engine Boss. Consequently, the department’s fire engine will be

listed for national deployment starting tomorrow morning. While national fire activity is currently low, Chief Zahara noted that long-range weather and fuel models suggest an active season beginning in late April in the Midwest before moving into the Southwest. A four-person crew remains on standby for deployment. Additionally, the Chief noted he will finalize digital access for Council and staff to the International Code Council (ICC) digital codes.

Councilman Tyler Martin commended the Fire Department for their exceptional performance during a recent high-stakes emergency involving an overturned vehicle. He highlighted the crew's professionalism and rapid response, which resulted in the successful rescue of a child. Chief Zahara confirmed that an incident debrief is scheduled for tomorrow at the Sheriff's Department for all responding personnel. He emphasized that the mental health and welfare of the firefighters are being closely monitored, and various support outlets remain available to ensure the team processes the traumatic event effectively.

- 15) **Public Works Report:** A written report was submitted. Head of Public Works, Dustin Smart, was present for questions or comments from the Council. Mr. Smart provided an update on several code enforcement matters, including the status of a dilapidated property at 2863 Sunset Boulevard. A certified letter has been sent to the owner of record citing multiple violations of the Dangerous Building Code and mandating the removal of the structure by February 28, 2026. Mr. Smart noted that the property is currently awaiting either compliance or a formal appeal.

The Council discussed ongoing issues regarding illegal semi-truck parking in town. Mr. Smart is coordinating with Chief Sheridan to address specific repeat offenders. Chief Sheridan confirmed that the department has identified the vehicle's DOT and tag numbers, noting that both the driver and the parent company may be subject to fines. Enforcement strategies discussed include high-visibility warnings and direct citations for violations of the municipal code prohibiting commercial vehicle parking on town streets.

- 16) **Petitions and Public Comment:**

Mike Schoolcraft: Resident Mike Schoolcraft addressed the Council to welcome Joy Shain to her new position. He commended the Council on their selection, citing her professional background and education as significant assets to the town. Mr. Schoolcraft expressed his support for the addition of a female perspective to the current governing body and wished Councilwoman Shain success in her term

- 17) **Council Business:**

- A) **Regional Water Report:** Councilman Dan Sabrosky presented an update regarding a Level II water study funded through rural water development programs. The study involves drilling two test wells within existing well fields located in the Dempsey Acres and Mills areas. The project is estimated at \$400,000, with Regional Water contributing \$50,000 toward the cost. Councilman Sabrosky explained that a successful test (defined as a flow rate of at least 150 gallons per minute) would lead to the conversion of these test sites into full-time production wells.

The Council discussed the technical and logistical advantages of the project, noting that groundwater is generally more cost-effective to process than river surface water and helps reduce overall system strain. While the Dempsey Acres site could utilize existing water mains for several years, the northern site would eventually require new infrastructure to support full production.

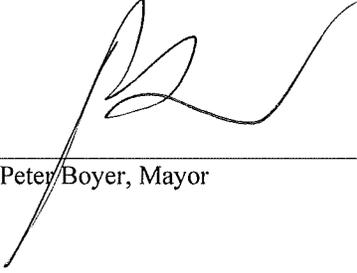
- B) **Parks & Rec Report:** Councilman Tyler Martin provided an update on recent planning sessions with town staff members regarding upcoming community events. The committee is currently developing a summer calendar that may include a "daddy-daughter" dance, a town cornhole tournament, and the return of summer movie nights. Councilman Martin noted that the town is coordinating with Outfitter Church to share resources and delineate responsibilities for local events to avoid scheduling conflicts.

- C) **Business License No. 2026-21:** Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve business license 2026-21 Shirk's Sanitation.  
**Business License No. 2026-22:** Moved by Tim Ficken, seconded by Joy Shain and carried without dissent to approve business license 2026-22 R&S Pipeline Systems, LLC.

**Business License No. 2026-23:** Moved by Tim Ficken, seconded by Joy Shain, and carried without dissent to approve business license 2026-23 Rinker Materials.

- D) Bike Park Update:** Councilman Tim Ficken reported on the progress of the new bike park, noting that recent gravel work has been completed. However, he informed the Council that unauthorized use by individuals on e-bikes has already resulted in property disturbance, necessitating the temporary installation of T-posts and snow fencing to "quarantine" the work area. To prevent future damage and deter motorized vehicles or motorcycles from entering the easement, Councilman Ficken proposed the installation of four-foot chain-link fencing at the park's entry points, featuring pedestrian gates to slow down through-traffic. Mayor Boyer expressed support for a fencing solution and emphasized that increased police patrols and the issuance of fines for motorized vehicle violations would be necessary to protect the investment. The Council also discussed the eventual need for improved lighting throughout the park area once construction is finalized to further enhance security and safety.
- E)** Mayor Peter Boyer led a discussion regarding the scheduling of upcoming work sessions and the rescheduling of the mid-February regular meeting. The Council reached a consensus to move the regular meeting originally slated for February 17 to February 24. There are works sessions scheduled for February 3<sup>rd</sup> at 6:00 P.M regarding a budget amendment and February 24<sup>th</sup> at 6:00 P.M. to review building codes.
- 18) **Adjournment:** Moved by Tim Ficken, seconded by Shain, and carried without dissent that there being no further business for the meeting of January 20, 2026, adjourned at 8:11 P.M.

*(Respectfully submitted by: Tiffany Popp)*

  
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Peter Boyer, Mayor

ATTEST: (seal)

  
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Kalista Schwarzrock, Town Clerk-Treasurer

