



TOWN COUNCIL

MEETING MINUTES

Tuesday, January 6, 2026- 7:00 P.M.

1500 Palomino Avenue,
Bar Nunn, Wyoming

- 1) **Roll Call:** Mayor Peter Boyer called the meeting to order on Tuesday, January 6, 2026, at 7:00 p.m. The roll was called which determined the presence of a quorum.
Present: Mayor, Peter Boyer. Councilmembers: Tim Ficken and Dan Sabrosky
Excused: Tyler Martin
- 2) **Pledge of Allegiance:** The Town Council and all present stood in service to the United States Flag and pledged allegiance to the United States of America.
- 3) **Minutes of December 16, 2025:** Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve the minutes for December 16, 2025.
- 4) **Payables List for January 6, 2026:** Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve the payables list of January 6, 2026.
- 5) **Payables Review for December 2025:** Checks #33706-#33781, Direct Deposits #3361-#3413, ACH #40805526, ACH #52406044, & ACH #91607156. The 25-26 Year-to-Date Budget Report. Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve the Payables Review for December 2025 & the 25-26 Year-to-Date Budget Report.
- 6) **Public Hearing SLRF Loan Application:** Mayor Boyer opened the public hearing and called three times for public comments in opposition to the SLRF Loan Application; no comments were received. Mayor Boyer then called three times for public comments in favor of the application; no comments were received. The public hearing was subsequently closed.
- 7) **Resolution No. 2026-01:** “A RESOLUTION OF THE TOWN OF BAR NUNN, WYOMING, AUTHORIZING THE MILEAGE RATE FOR ALL BUSINESS MILES DRIVEN BEGINNING JANUARY 1, 2026, TO BE IN COMPLIANCE WITH FEDERAL REGULATIONS” Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve Resolution No. 2026-01.
- 8) **Resolution No. 2026-02:** “A RESOLUTION OF THE TOWN OF BAR NUNN, WYOMING, SETTING THE MILL LEVY FOR THE CALENDAR YEAR 2026” Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve Resolution No. 2026-02.
- 9) **Resolution No. 2026-03:** “A RESOLUTION DESIGNATING CERTAIN BANKS TO BE NAMED AS DEPOSITORY AND CHECKING ACCOUNT BANKS, PER W.S. #9-4-817, FOR THE CALENDAR YEAR 2026” Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve Resolution No. 2026-03.
- 10) **Resolution No. 2026-04:** “A RESOLUTION OF THE TOWN OF BAR NUNN, WYOMING, AUTHORIZING A PROCLAMATION FOR ARBOR DAY, SATURDAY, APRIL 25, 2026” Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve Resolution No. 2026-04.
- 11) **Resolution No. 2026-05:** “A RESOLUTION OF THE TOWN OF BAR NUNN, WYOMING, AUTHORIZING A PROCLAMATION FOR BAR NUNN COMMUNITY VOLUNTEER APPRECIATION DAY, SATURDAY, JULY 18, 2026” Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve Resolution No. 2026-05.
- 12) **Resolution No. 2026-06:** “A RESOLUTION OF THE TOWN OF BAR NUNN, WYOMING, DESIGNATING AN OFFICIAL LEGAL NEWSPAPER FOR THE YEAR 2026” Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve Resolution No. 2026-06.

- 13) **Resolution No. 2026-07:** “A RESOLUTION SETTING FEES FOR THE CALENDAR YEAR 2026” Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve Resolution No. 2026-07.
- 14) **Resolution No. 2026-08:** “A RESOLUTION AUTHORIZING SUBMISSION OF AN APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR A LOAN THROUGH THE STATE REVOLVING LOAN FUND ON BEHALF OF THE TOWN OF BAR NUNN” Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve Resolution No. 2026-08.
- 15) **Attorney's Report:** A written report was submitted. Town Attorney, Patrick Holscher noted that the document was inclusive of current matters and primarily focused on the annual resolutions recently considered. Attorney Holscher stood for questions from the Council regarding the report's contents. Councilman Tim Ficken expressed appreciation for the clarification regarding the nature of the resolutions, noting for the record that these are mandatory annual requirements rather than discretionary changes to existing policies.
- 16) **Engineer's Report:** Town Engineer, Ray Catellier PE reported a quiet period over the past two weeks, during which he focused on the vac truck loan application and several other grant opportunities. Mayor Peter Boyer noted that while the pace is currently slow, activity is expected to increase soon with upcoming road maintenance projects. In response to an inquiry from Councilman Tim Ficken regarding the Visionary MOU for the upper portion of the project, Mr. Catellier and Head of Public Works, Dustin Smart confirmed that while permits were approved last week and work was anticipated to begin shortly, no utility locates have been requested yet. Mr. Catellier informed the Council that semi-weekly progress meetings will be established once construction officially commences.
- 17) **Police Department Report:** A written report was submitted. Interim Police Chief Steve Sheridan was present for questions or comments from the Council. Mr. Sheridan provided an update on several equipment and departmental matters. He informed the Council that three safes previously located at the police department are being re-tumbled for evidence storage, with new combinations to be established for security. Regarding equipment procurement, Mr. Sheridan discussed the purchase of ballistic vests, noting a cost of \$1,210 per unit for high-quality vests. He emphasized the necessity of maintaining a base model inventory for new hires to ensure immediate protection during the multi-month custom fitting process. A discussion followed regarding the acquisition of Glock 45 (9mm) sidearms; Mr. Sheridan explained that the shorter barrel allows for a faster draw, and the addition of red dot optics would improve accuracy. Finally, addressing firearms for patrol, Mr. Sheridan stated that while rifles remain a secondary budget consideration, shotguns will be the primary long gun issued due to the dense residential layout of the town.
- 18) **Fire Department Report:** A written report was submitted. Chief Zahara was present for questions or comments from the council. Mr. Zahara highlighted a recent update regarding the Volunteer Fire Assistance (VFA) Grant from the Department of Forestry. He reported that the department received an award letter for a 50/50 matching grant totaling \$5,000, which will be utilized to purchase 19 pairs of approved wildland boots. Chief Zahara extended his appreciation to Drew Gibson for his primary role in writing and submitting the successful grant application.
- 19) **Maintenance & Water Report:** A written report was submitted. Head of Public Works, Dustin Smart, was present for questions or comments from the council. Mayor Peter Boyer and members of the Council discussed the recent installation of the new town sign at Antelope Park, noting that the 1/4-inch steel construction offers significantly better durability and aesthetics than the previous signage. Mr. Smart confirmed that the old sign had exceeded its life expectancy and required replacement. The Council expressed consensus that the new signage is a positive, long-term improvement for the community.
- 20) **Office Staff Report:** A written report was submitted. Town Deputy Clerk Treasurer, Tiffany Popp, was present for questions or comments from the council. Mayor Peter Boyer noted that staff members Kali and Tiffany will be out of office from February 17th through the 20th. This absence conflicts with the second scheduled Council meeting in February. Following a discussion regarding whether to cancel or reschedule the session, Councilman Tim Ficken expressed a preference for rescheduling rather than cancellation. The Council reached a consensus to move the second February meeting to February 24th to ensure continued conduct of town business.
- 21) **Petitions & Public Comment:** No petitions or public comments were received.
- 22) **Council Business:**
 - A. **MPO Report:** Councilman Tim Ficken provided an update on the Metropolitan Planning Organization (MPO), noting that while there was no meeting in January, the group recently approved a corridor study for Robertson Road. He reported that he had just completed reading though a comprehensive study plan for the Salt Creek corridor-spanning from Mills to Bar Nunn-is moving forward. The study would evaluate traffic patterns and maintenance requirements if approved. Councilman

Ficken expressed a desire to advocate for a dedicated bike and walking path connecting Bar Nunn to Casper as part of this regional planning, noting the safety necessity of such a route. Engineer Ray Catellier and Councilman Ficken clarified for the Council that these regional studies are primarily funded by federal highway grants, with the Town contributing a nominal annual fee to ensure local projects remain integrated with the broader metropolitan transportation strategy.

- B. Business License No. 2026-10:** Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve business license 2026-10 International Union of Operating Engineers.
Business License No. 2026 -11: Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve business license 2026-11 Casper KOA Journey.
Business License No. 2026-12: Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve business license 2026-12 Best Storage of Bar Nunn, LLC.
Business License No. 2026-13: Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve business license 2026-13 Well Water Solutions & Rentals, Inc.
Business License No. 2026-14: Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve business license 2026-14 Pronghorn 307 Insurance, LLC.
Business License No. 2026-15: Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve business license 2026-15 High Desert Gunworks, LLC.
Business License No. 2026-16: Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve business license 2026-16 DHH Services By S. Bokelman.
Business License No. 2026-17: Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve business license 2026-17 Lil Rascals, LLC.
Business License No. 2026-18: Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve business license 2026-18 Sunset Car & Truck Wash.
Business License No. 2026-19: Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent to approve business license 2026-19 American Heating & Air Conditioning.
Business License No. 2026-20: Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to approve business license 2026-20 High Country Crane Service.

C. Set Public Hearing Date for Liquor License Renewals: A public hearing was set for February 24, 2026.

- 23) **Executive Session – Legal Matter:** Mayor Boyer adjourned the regular council meeting and entered Executive Session at 7:38 p.m. Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to enter the Executive Session.
- 24) **Reconvene regular council meeting:** Mayor Peter Boyer reconvened the regular council meeting at 8:26 p.m. Moved by Dan Sabrosky, seconded by Tim Ficken, and carried without dissent to reconvene the regular council meeting. No action was taken.
Present: Mayor, Peter Boyer. Councilmembers: Tim Ficken and Dan Sabrosky.
Excused: Tyler Martin
- 25) **Adjournment:** Moved by Tim Ficken, seconded by Dan Sabrosky, and carried without dissent that there being no further business the meeting of January 6, 2026, be adjourned at 8:26 p.m.

(Respectfully submitted by: Tiffany Popp)



Peter Boyer, Mayor

ATTEST: (seal)





Kalista Schwarzrock, Town Clerk-Treasurer